

ST VINCENT AND THE GRENADINES

APPLICATION FOR ACCOMODATION RENTAL - CONSTRUCTION FORM

TO: Hon. Minister of Tourism
Kingstown

I
do hereby apply for a Construction Approval Order under the Hotels Aid Act No.
16 of 1988 for duty and tax free concessions on the attached list of materials and
equipment for the construction of:-

.....
.....

Signed:
Applicant

Date: 20.....

ST VINCENT AND THE GRENADINES

**APPLICATION FOR CONSTRUCTION OF NEW
ACCOMMODATION FOR RENT**

TO: Hon. Minister of Tourism, Sports and Culture

I/We hereby apply to construct a hotel as follows:

1. Name of Owner/Manager of establishment:
2. Name of Applicant (if different from Owner/Manager):
.....
3. Name and Address of establishment:
4. Telephone Number:

Description of Property:

5. Total number of guest rooms/ apartments:
6. Number of rooms/ apartments with private bathrooms:
7. Please list guest facilities and services to be provided:
 - a.
 - b.
 - c.
 - d.
 - e.
 - f.
 - g.
8. List planned or existing recreational facilities:

9. Proposed price to be charged to guest:

10. Estimated capital to be invested in construction :

This application must be accompanied by an approved certificate from the Physical Planning Department.

HOTEL CONSTRUCTION APPROVAL ORDER FORM PROCEDURE

1. Applicant submits plans to the Physical Planning Department for approval to ensure that the construction is in keeping with their guidelines for the accommodation sector.
2. Complete Hotel Construction Approval Order form from the Ministry of Tourism, Sports and Culture.
3. Submit to the Ministry of Tourism, Sports and Culture completed **Construction Approval Form, Approved Plans and Certificate** from Physical Planning Department, also a **list of items** with **description** and **quantity** that will be used during the construction phase.
4. Ministry of Tourism, Sports and Culture prepares Cabinet memorandum and submits to the Ministry of Finance and the Attorney Generals' Chambers for financial and legal implications.
5. Upon receipt of these implications Ministry of Tourism further submits memo for Cabinet's approval.
6. Applicant is informed of Cabinet's decision.

*Please note that the applicant will be exempted from **VAT** and **Customs Duty** during the construction phase.